

# RECORD OF PROCEEDINGS

Minutes of

Meeting

## CONCORD TOWNSHIP BOARD OF TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

September 12, 2016

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### Call to Order

The Concord Township Board of Trustees met in regular session on Monday, September 12, 2016 at the Concord Township Administrative Building. Vice Chairman Joe Garrett called the meeting to order at 7:00 p.m. The roll was called, and Trustees Jason Haney and Joe Garrett were present.

### Minutes

**Mr. Haney moved and Mr. Garrett seconded to approve the minutes from the regular meeting held August 22, 2016. Vote: Haney-yes, Garrett-yes.**

### Public Input

Resident Jeff Holloway, 7410 Dublin Road, asked if there was any progress on the overgrown property at 7364 Dublin Road. The property continues to look bad and he believes squatters are residing there. Zoning Inspector Ric Irvine contacted the bank.

### Old Business

Heath Smedley of Medicount reported to the Board that all paperwork was submitted for EMS billing. They are waiting for a confirmation letter on the Medicare filing. Hardware and software training was held last week, and an iPCR test file was received this morning for conversion. Once converted and the system live, EMS runs can be uploaded, and private insurance will begin trickling in thereafter. Any kind of EMS run will need a patient signature captured.

Regarding continued patrolling by the Sheriff's Department, **Mr. Haney moved and Mr. Garrett seconded to continue hiring the Delaware County Sheriff's Department for 45 special duty shifts from now through the end of the year. Vote: Haney-yes, Garrett-yes.**

New fire station construction update: The steel contractors are holding up the project so Charter Hill started putting up beams to keep the project going. The block work cannot finish until the steel is done. The mezzanine and deck are scheduled for September 19. Concrete in the living area is okay, but the concrete floors in the bays and the exterior aprons have issues. The bay floors may be re-ground and the aprons grooved for correction. The contractor, Charter Hill, continues to do a great job and no change orders have been issued.

### New Business

A resident request was received to place "no left turn" signage onto South Section Line Road from South Lake Hill Drive. After discussion, **Mr. Garrett moved and Mr. Haney seconded to approve the signage for the above request. Vote: Haney-yes, Garrett-yes.**

The Columbus Running Company requested to hold their January 14 and January 28, 2017 Frigid Runs at Concord Park. The Board agreed and also granted permission for concession stand use.

### Zoning Department

Mr. Irvine reported a County building official cannot do an inspection of the overgrown properties at 6400 Dublin and 6328 Moore Roads, Delaware, Ohio, because they are inaccessible. He will send a letter to the property owner requesting nuisance abatement with a seven day response.

**Mr. Haney moved to adopt a Resolution to declare the property a nuisance at 7364 Dublin Road, Delaware, Ohio, and based on ORC 505.87 (A),(B),(C),(D), a letter be sent to the homeowner to comply and have the property mowed. If no reply within seven days, the Township will have the property mowed and the charges placed on the property tax duplicate. Mr. Garrett seconded this motion. Upon roll call vote: Haney-yes, Garrett-yes.**

A complaint was received about a nuisance at 4956 Highlands Drive. Mr. Irvine will inspect.

Discussion was held on zoning procedures while Mr. Irvine is out of the office.

An email was received from the developer of Clarkshaw Moors, asking for a different size path and driveway divergence, forty feet from intersections. Written information states

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that the five foot path was acceptable. Due to the zoning process, if the County Engineer makes changes, the developer has to come back for approval again. The minutes will be checked from the development approval meeting held December 11, 2014, as well as what Liberty Township approved.

### Road/Park/Fire Departments

Chief Cooper noted the County Engineer's office declined to change the culvert at Eagle Creek for the homeowner. Based on data calculations, the new culvert should be fine to handle water, but the homeowner disagrees with the findings. Water backs up into their septic system even during normal rain events since the culvert size was reduced. The home has been there for many years without problems until the culvert was changed. Mr. Garrett recommended the Board draft a letter to the County since the issue does not make sense.

The Section Line Road culvert is also too small for the water load. The culvert at Bunty Station Road needs replaced within six months. The size (5'8") falls under the County Engineer's jurisdiction. They will replace the culvert with the same size based on hydro tests, and will correct the elevation during replacement. Seed, straw, pavement and easements would be the Township's responsibility.

Flu shots will again be available at Walgreens for township employees and officials through the end of November.

Joe Thomas of Metro Development will hold an informational meeting this Wednesday at 6:30pm at the township building. The meeting will be about plans to close Butts Road for six months during sewage treatment line construction.

It was noted the Epcon property (Yinger) on South Section Line was mowed north of the driveway to Butts Road.

The Shawnee Hills administrator has asked about EMS billing and joining the Republic Waste trash and recycling contract. The township's contract will be reviewed.

Questions were raised regarding the platted alleyways in Bellpoint. Who is responsible for downed trees in the alleys? Can the alleys be given back to property owners (half each)? The Prosecutor's office will be consulted.

A new fire hydrant installation was requested from a property owner building a home. The water lines are not the right size to install a hydrant and the property is within 800 feet of a hydrant at Harriott Road.

### Financial

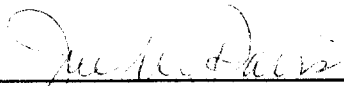
It was made a matter of record that Oller Cemetery lot 260, graves 3 and 4 were sold. Bank statements from August were provided to Trustees for review.

Vice Chairman Garrett certified the Fiscal Officer provided current financial reports of the Township. The current Cash Summary by Fund balances were: General Fund \$4,974,112.09, and all Special Revenue Funds (Motor Vehicle & Permissive License Tax, Gas Tax, Cemetery, Road, Fire) \$6,073,528.82.


The Fiscal Officer certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, **Mr. Haney moved and Mr. Garrett seconded to approve all pending purchase orders, vouchers, and warrants #1532-1535, 12265-12309, totaling \$385,653.53. Vote: Haney-yes, Garrett-yes.**

As there was no further business, **Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes.**

ATTEST

  
\_\_\_\_\_  
Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

  
\_\_\_\_\_  
Jason Haney

  
\_\_\_\_\_  
Joe Garrett

PENDING WARRANT REPORT  
Concord Township [2016]

Date: 09/12/16

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1532	210.19	V 1532	HR BUTLER, LLC	PAYROLL PROCESSING FEE 9/2/16
1533	3773.83	V 1533	HR BUTLER, LLC	PAYROLL AGENCY DEDUCTIONS 9/2/16
1534	50721.58	V 1534	HR BUTLER, LLC	PAYROLL SALARIES 9/2/16
1535	15427.98	V 1535	HR BUTLER, LLC	PAYROLL TAXES WITHHELD 9/2/16
12265	300572.88	VW12265	CHARTER HILL CONSTRUCTION INC.	NEW FIRE STATION PAY APPLIC#4 THRU 8/26
12266	300.00	VW12266	E SPACE COMMUNICATIONS INC.	WEBSITE HOSTING ANNUAL FEE
12267	898.32	VW12267	KLEEM, INC.	ROAD SIGNAGE SUPPLY
12268	147.40	VW12268	WALMART COMMUNITY	FIRE DEPT STATION SUPPLIES
12269	672.83	VW12269	EXPRESS SERVICES INC	ROAD DEPT LABOR 8/29-9/1/16 30.5HRS
12270	862.94	VW12270	OHIO EDISON	PARK/ROAD/ADMIN ELECTRIC
12271	324.00	VW12271	ROBERT CURREN	SPECIAL DUTY DEPUTY AUG16
12272	108.00	VW12272	DAVE BUTTLER	SPECIAL DUTY DEPUTY AUG16
12273	216.00	VW12273	MONICA RICE	SPECIAL DUTY DEPUTY AUG16
12274	216.00	VW12274	JOHN HERRINGTON	SPECIAL DUTY DEPUTY AUG16
12275	216.00	VW12275	BRIAN BLAIR	SPECIAL DUTY DEPUTY AUG16
12276	108.00	VW12276	SEAN BOBB	SPECIAL DUTY DEPUTY AUG16
12277	108.00	VW12277	JOHN MIELKE	SPECIAL DUTY DEPUTY AUG16
12278	108.00	VW12278	DAN YARNELL	SPECIAL DUTY DEPUTY AUG16
12279	108.00	VW12279	ANDREW LEE	SPECIAL DUTY DEPUTY AUG16
12280	108.00	VW12280	JON BURKE	SPECIAL DUTY DEPUTY AUG16
12281	45.00	VW12281	CHRIS BURDEN	SPECIAL DUTY ADMIN FEE
12282	675.00	VW12282	DELAWARE CO. SHERIFF'S OFFICE	SPECIAL DUTY CRUISER FEE AUG16
12283	480.00	VW12283	SHELLY MATERIALS, INC	FIRE STA DUMP FEES 8/23-8/25
12284	143.97	VW12284	THE HARDWARE EXCHANGE	TWP HARDWARE SUPPLIES
12285	105.00	VW12285	PORTA KLEEN	PARK PORTABLE RESTROOM AUG16
12286	703.00	VW12286	THE DELAWARE MOTIVE PARTS	FIRE/ROAD REPAIR PARTS
12287	102.19	VW12287	MATHESON TRI-GAS INC.	ROAD DEPT GAS CYLINDER RENTAL
12288	70.00	VW12288	DELAWARE GENERAL HEALTH DISTRICT	ROAD/FIRE SEWAGE SYSTEM ANNUAL FEE
12289	191.25	VW12289	CIVITAS MEDIA LLC/DELAWARE GAZETTE	ZONING ADVERTISING AUG'16
12290	568.04	VW12290	LOWE'S COMPANIES, INC	ROAD DEPT SUPPLIES
12291	326.94	VW12291	TRACTOR SUPPLY CREDIT PLAN	PARK/ROAD PARTS/SUPPLIES
12292	417.96	VW12292	SHERWIN WILLIAMS CO	ROAD DEPT PAINT SUPPLIES
12293	1567.50	VW12293	BUCKEYE READY-MIX, LLC	NEW FIRE STA CONCRETE
12294	275.00	VW12294	SILCO FIRE & SECURITY	ROAD DEPT STA CALL
12295	1411.84	VW12295	EXPRESS SERVICES INC	ROAD DEPT LABOR 8/15-8/25 64HRS
12296	328.20	VW12296	VALTECH COMMUNICATIONS	ROAD DEPT STA CALL
12297	135.49	VW12297	ADVANCED INDUSTRIAL PRODUCTS	ADMIN PHONE BILL
12298	26.57	VW12298	GORDON FLESCH CO., INC.	ROAD DEPT JD5420 REPAIR
12299	141.00	VW12299	POSTMASTER	ADMIN COPIES USAGE AUG-SEP
12300	140.50	VW12300	COLUMBIA GAS	ADMIN POSTAGE STAMPS
12301	8.61	VW12301	AIRGAS GREAT LAKES	FIRE DEPT GAS UTILITY
12302	123.87	VW12302	ZEP MANUFACTURING COMPANY	FIRE DEPT GAS CYLINDER RENT
12303	182.21	VW12303	MILLER'S TEXTILE SERVICES	FIRE DEPT CLEANER SUPPLY
12304	920.68	VW12304	HERITAGE PHARMACY, INC.	FIRE DEPT TEXTILE SUPPLY/MATS
12305	113.92	VW12305	VOSS BROTHERS SALES	FIRE DEPT EMS SUPPLIES
12306	337.50	VW12306	JOHN'S WELDING INC	FIRE DEPT SAW FUEL
12307	119.99	VW12307	PAUL'S MARINE, INC.	FIRE DEPT Q341 REPAIR
12308	620.00	VW12308	OFFSE	FIRE DEPT PROP REPLACED
12309	164.35	VW12309	GALLS, LLC - DBA ROY TAILORS UNIFORMS	FIRE DEPT FIRE OFFICER COURSE/HELD
	385653.53			FIRE DEPT UNIFORMS

Total Amount of Pending warrants

CASH SUMMARY BY FUND  
Concord Township [2016]

FUND	Starting Balance 01/01/16	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Balances	Expenditures	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5820673.77	1083882.39	0.00	0.00	6904556.16	1930444.07	1500000.00	0.00	4974112.09
02 -MOTOR VEHICLE LICENSE TAX	16506.48	11898.36	0.00	0.00	28404.84	3619.28	0.00	0.00	24785.56
03 -GASOLINE TAX	112662.58	70595.53	0.00	0.00	183258.11	118295.76	0.00	0.00	64962.35
05 -CEMETERY	33130.36	8910.00	0.00	0.00	42040.36	6456.47	0.00	0.00	35583.89
10 -FIRE DISTRICT	2710871.21	423247.63	1500000.00	0.00	6943118.84	2839040.25	0.00	0.00	4104078.59
11 -ROAD DISTRICT	1425311.39	434244.44	0.00	0.00	1859555.83	56249.02	0.00	0.00	1803306.81
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14A-FEMA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15 -GENERAL(NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	24161.83	23509.08	0.00	0.00	47670.91	6859.29	0.00	0.00	40811.62
TOTAL ALL FUNDS	10143317.62	5865287.43	1500000.00	0.00	16008605.05	4960964.14	1500000.00	0.00	11047640.91